

YORKTOWN STABLES LLC

Boarder Welcome Packet

Welcome to **Yorktown Stables LLC**!

We are excited to have you and your horse join our barn family. Our goal is to provide a safe, positive, and professional environment where both horses and riders can thrive.

This packet includes important information to help you get started.

1. Contact Information

Barn Owner: Kristen Pastor 757-291-3207

Manager: Ashley Goin-Garnett 804-725-8754

Employee: Jenna Spracher 757-751-4418

Address: 201 Hansford Lane Seaford Va. 23696

2. Hours of Operation

- **Barn Hours:** 8am-8pm
- **Quiet Hours:** 10pm-6am

(Boarders may request after-hours access with prior approval.)

3. What's Included in Your Board

Depending on your chosen boarding plan, services may include:

- Twice daily feeding
- Fresh water and hay
- Daily or scheduled turnout
- Stall cleaning (if applicable)
- Basic wellness monitoring
- Access to riding arenas, wash stalls, and tack room

Additional services for an additional fee

- holding for vet/farrier
- Blanketing/unblanketing
- medication
- training
- grooming
- cleaning up after you

4. Required Documents

Before your horse arrives, please provide:

- Current Coggins test
- Up-to-date vaccination records
- **Horse Boarding Agreement**
- **Release, Waiver & Indemnity Agreement**
- Emergency contact information
- Feeding instructions

5. Barn Rules & Safety Guidelines

To ensure a safe and enjoyable environment, all boarders agree to follow these rules:

General Conduct

- Be respectful to staff, boarders, and horses at all times
- Dogs must be leashed unless approved otherwise
- No smoking anywhere on the property
- Keep aisles and common areas clean

Horse Handling Rules

- No riding without a properly fitted **ASTM/SEI helmet**
- Do not handle or feed other boarders' horses without permission
- Close and latch all gates securely
- Report injuries, concerns, or unsafe conditions immediately

Arena Etiquette

- Left shoulder to left shoulder
- Call out when entering or exiting the arena
- Lunging permitted during non-peak times or with permission

Parking & Trailer Rules

- Park in designated areas only
- Do not block barn entrances or emergency access

Stable may update rules at any time to maintain safety and efficiency.

6. Arrival & Departure Procedures

Arrival

- Schedule your arrival time with the Barn Manager
- Provide feeding and turnout instructions
- Label tack, blankets, and equipment clearly

Departure

- 30 days' written notice required
- All balances must be paid in full
- Remove all belongings and clean your assigned areas

7. Veterinary & Farrier Information

You may use:

- The barn's regular veterinarian _____
- The barn's routine farrier _____
- Your own approved providers

The Stable will notify boarders when routine barn appointments are scheduled. Holding fees may apply if staff must hold your horse.

Emergencies:

If we cannot reach you, we will act in the horse's best interest and you are financially responsible for all veterinary care.

8. Feed & Care Policies

Feedings: Horses are fed according to the barn schedule.

Supplements: Owners must clearly label and portion out supplements.

Blanketing: Provided as needed using Owner's blankets.

Turnout: Weather-permitting and based on herd compatibility determined by staff.

9. Facility Amenities

Boarders have access to:

- Riding arenas (indoor/outdoor if applicable)
- Round pen
- Trails or riding fields
- Wash bays
- Tack room and locker/storage space
- Restroom
- Trailer parking

10. Communication Protocol

Stable communicates barn updates via:

- Text messages
- Posted notices in the barn
- Email notifications

For non-urgent questions, please allow reasonable response time.

For emergencies, **call or text immediately.**

11. Emergency Action Plan

In case of emergency:

- Call 911 for serious human injury
- Notify Barn Owner/Manager immediately
- Follow instructions of emergency personnel
- Do not attempt to move an injured horse unless instructed

12. Welcome to the Family!

We are thrilled to have you here and look forward to providing excellent care for your horse. Please reach out anytime with questions or concerns.

Welcome to Yorktown Stables LLC — where you and your horse are home.